February General Meeting

March 11, 2014

7:00pm

Aztec Student Union Room # 353 (Visionary Suite)

1. Introduction
2. Update
	1. Symposium
		1. Abstracts due March 18
		2. Symposium is April 17 and 18
			1. Papers both days, workshops on Friday
				1. Workshops include Endnote, publishing, and osteology

Endnote- Dr. Riley, Publishing- Dr. Braje (?), Osteology- Sydney and Carlos

 Submit your abstracts please so we can figure out timeslots.

 Student Awards will be given out and chosen by the faculty

* 1. Website
		1. All ready to go live, must be approved by the Arts and Letters reviewer

\*Please review the website and forward any concerns to Breana@scic.org

* 1. Fundraising
		1. @ Buddies Burgers, March 21, 2014 – all day
		2. Next fundraiser will be at 4.0 Deli, April 16-18th, if you’re a TA ask your mentor if they are willing to offer extra credit
	2. Travel Grant Applications
		1. Due April 6th by 8:00pm to either Lea or Mike, or AGSA email.
		2. Form is available on the website, and will be emailed out to everyone.
	3. Ideas for donation to charity (tradition for AGSA)
		1. If you have an idea, please email AGSA by April 6th.
			1. $60. 00 will be donated by AGSA to a charity, we are looking for suggestions for where we should donate to.
1. Position Descriptions (25 minutes)
	1. Note on time estimations
		1. The original estimation may have been off, please see below for more accurate estimations of time spent for each position.
	2. President
		1. The voice of AGSA, talks…a lot.
		2. Keeps the group in line and makes sure we know where we need to be.
		3. Approximately spends 20 - 24 hours a month on AGSA.
	3. Vice-President
		1. Responsible for the Facebook account
		2. Support the President and takes over for the president if he/she cannot attend an event
		3. Plan the Protalks and Brown Bags
		4. Maintain the email account
		5. Approximately spends 10 hours a month on AGSA.
	4. Treasury
		1. Maintains the budget and funds
		2. Responsible for setting up the bank account at West Commons, must update the account with the treasurer and president at the start of each new school year.
		3. Check requests, CAL gives each organization money which can be reimbursed.
		4. Approximately spends 5 hours a month on AGSA
	5. Secretary
		1. Maintain the website
		2. Attend all the meetings and take notes
		3. Process the meeting minutes and email them out in a timely manner.
		4. Approximately spends 8-12 hours a month on AGSA
	6. Fundraising Chair
		1. Schedule fundraisers and make sure you can attend them
		2. This really needs to be done 6 months in advance, so you’ll need to stay on top of this and schedule them during the summer.
		3. Approximately spends 12 hours a semester on AGSA.
	7. CAL Representative
		1. Must attend all weekly CAL meetings, typically on Monday at 10 am
		2. If you can’t attend a meeting you must find a replacement to attend the meetings
		3. Volunteer work related to CAL, once a semester
		4. Approximately 6-8 hours a month on AGSA
	8. Student-Faculty Representative
		1. Attends the Faculty meetings
		2. One of the few departments that has a Student-Faculty Rep, so this is an important position
		3. Manages meeting minutes from the Faculty meetings
		4. Approximately spends 5 hours a month on AGSA
2. Nominations for 2014-2015 AGSA Officer Positions
	1. Do not have to be present to be nominated
	2. You do have the option to decline (but we encourage you not to!)
		1. Nominated for President: Stephanie Duncan, seconded and accepted

 Vice President: Kassandra Gale, seconded and accepted

 Treasurer: Heidi Armendariz, seconded and accepted

 Secretary: Bethany Weisberg, seconded and accepted

 Fundraising Chair: Zasha Russell, seconded and accepted

 Cal Rep: Mark Strother, seconded and accepted

 Faculty-Student Rep: Doug Mengers, seconded and accepted

1. February/March Events
	1. AGSA Symposium
		1. Abstracts due March 18
	2. Buddies Fundraiser
		1. March 21, 2013 – all day
	3. Travel Grants Applications
		1. April 6 by 8:00pm
	4. April First Friday
		1. April 11 @ 5:30pm @ The Station.
2. Student Success Fee
	* 1. Currently is at $200.00 and is awaiting approval by the President of SDSU
3. Afrikana Studies (AL 373) and Anthropology department has a box for donations of school supplies and toiletries for schools in Ghana, ends on March 24th
	* 1. Toothbrushes, toothpaste, soap, etc.
		2. Paper, pens, crayons, used /new backpacks, used/ new binders
4. For April Meeting
	1. Elections will be held for the positions (if need be). If running unopposed, we will call to a vote to confer that position without a formal vote.
	2. Will approve the final minutes for February and March.
5. Questions/Comments

Meeting end: 7:40